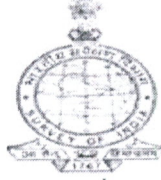


भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



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भारत के महासर्वेक्षक का कार्यालय
Office of the Surveyor General of India
हथीबकला एस्टेट, डाक बॉक्स सं० 37
Hathibarkala Estate, Post Office Box No.37
देहरादून-248001 (उत्तराखण्ड), भारत
Dehradun-248001 (Uttarakhand), India

संख्या विज- 492/1115-Sexual Harassment (संग्रह-07)(13726)

दिनांक - 17.12.2025

सेवा में,

अपर महासर्वेक्षक:- दक्षिणी क्षेत्र, बंगलुरु/ उत्तरी क्षेत्र, नई दिल्ली/जी.आर.एफ. तथा भू-स्थानिक
आंकड़ा विनिमय डिवीजन, देहरादून/ पश्चिमी क्षेत्र, जयपुर/ पूर्वी क्षेत्र, कोलकाता/ राष्ट्रीय भू-सूचना
विज्ञान एवं प्रौद्योगिकी संस्थान, हैदराबाद।

विषय : **“Sexual Harassment Prevention Week”** मनाये जाने के संबंध में।

महिला एवं बाल विकास मंत्रालय, नई दिल्ली का D.O.संख्या 13016/2/2017-WW-Part-I
दिनांक 10.12.2025 एवं DST (SMP Division) से प्राप्त ईमेल दिनांक-15.12.2025. की प्रति इस आशय
के साथ संलग्न की जाती है कि दिनांक 17.12.2025 तक **“Sexual Harassment Prevention
Week”** मनाया जाना है। अतः आपसे अनुरोध है कि महिला एवं बाल विकास मंत्रालय द्वारा जारी किये गये निर्देशों
के अनुसार इस अवधि में अपने क्षेत्र के अन्तर्गत सभी कार्यालयों में अपने स्तर से **“Sexual Harassment
Prevention Week”** मनाने हेतु दिशा निर्देश जारी करे एवं इसकी विस्तृत रिपोर्ट समेकित कर दिनांक-
26.12.2025 (अप्राह्न) तक ई-मेल sgo.vigil soi@gov.in पर इस कार्यालय को आवश्यक रूप से प्रेषित
करने की कृपा करें जिससे कि मंत्रालय को सूचना अग्रेषित की जा सके।

यह सक्षम अधिकारी के अनुमोदन से जारी किया गया है।

संलग्न : उपरोक्तानुसार।

Signed by Pawan Kumar
Date: 17-12-2025 12:58:19

(पवन कुमार)

स्थापना एवं लेखा अधिकारी (सतर्कता अनुभाग)

महासर्वेक्षक का कार्यालय

ई-मेल- pawankr.soi@gov.in

टेलिफोन नं.- 0135-2741046

प्रतिलिपि:

1. भारत के महासर्वेक्षक के निजी सचिव को सूचनार्थ प्रेषित।
2. स्थापना एवं लेखा अधिकारी (प्रशासन), म.स.का. को समरूप कार्यवाही हेतु प्रेषित।
3. ईचार्ज, वेबसाइट (आई.टी. सेल) को विभाग की वेब साइट में अप-लोड करने हेतु प्रेषित।

अनिल मलिक, आई.ए.एस.
सचिव

Anil Malik, I.A.S.
Secretary

Tel.: 011-23383586, 23386731

Fax: 011-23381495

E-mail: secy.wcd@nic.in



सत्यमेव जयते



भारत सरकार
महिला एवं बाल विकास मंत्रालय
शास्त्री भवन, नई दिल्ली-110 001

Government of India
Ministry of Women & Child Development

10th December, 2025

D.O.No13016/2/2017-WW-Part(1)

Dear Secretary,

As you are aware that the new Labour Codes guarantee workplace safety and facilitate women's meaningful participation across all sectors of economy with mandated protections resonating with the Hon'ble Prime Minister's vision of women-led development for a 'Viksit Bharat' by 2047.

2. I would also like to draw to your kind attention towards "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013" (SH Act). It stands as one of the corner-stones to protect dignity of women at workplace by mandating safe and secure workplaces for them. The Ministry of Women and Child Development (MWCD) has launched an online portal called She-Box as a digital platform to serve as a nation-wide centralized repository for complaints and related data. Over one lakh public and private workplaces have already onboarded this portal. The Hon'ble Supreme Court, in its order dated 12.8.2025 in the case of Aureliano Fernandes vs. State of Goa, while appreciating the significance of this initiative has directed all employers to onboard details of their workplaces on the portal.

3. I would request you to kindly direct all the organizations and subordinate offices to commemorate the week December 10 – December 17, 2025 as 'Sexual Harassment Prevention Week' by organizing various activities, which may include constituting or revamping Internal Committees (ICs) and onboarding or updation of the relevant details on the SHe Box portal, conduct sensitization and awareness programmes and dispose of all pending complaints and nurture a culture of respect and safety for every woman at workplace. An illustrative list of proposed activities is enclosed.

4. I would request that details of the activities taken up in this matter may kindly be emailed at : women-welfare 1@gov.in

With regards,

Yours sincerely,

(Anil Malik)

The Secretaries to Gol, All Ministries and Departments.

List of activities

A. For all workplaces

1. Constitution/revamping of Internal Committees (ICs).
2. Onboarding/ regular updation of IC/ LC details on the SHe-Box portal.
3. Organise awareness programmes for employees on POSH Act.
4. Conduct sensitization programmes for IC/ LC members on provisions of Act.
5. Display of the list of IC members, penal consequences, what constitutes SH at workplace, do's & don'ts for employees, prominently at workplace premises, visible to all employees.
6. Expeditious disposal of pending complaints, whether received through the portal or manually.
7. Uploading of Annual Reports on the portal.
8. Regular monitoring of portal by the designated Nodal officer for portal
9. Actively promote the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, as well as the SHe-Box portal, through official websites and social media handles, so as to enhance awareness and facilitate wider outreach.
10. Awareness about Women Helpline (181) and One Step Centre (OSC) to assist women in distress.

B. For States/UTs (as per Hon'ble Supreme Court's Order dated 12.08.2025)

1. A survey shall be conducted with the assistance of District Labour Commissioners and the Chief Labour Commissioner of the State within six weeks (Pg. 14 of order).
2. The Labour Commissioner/Labour Officer or equivalent officer in each District shall be directed by the Chief Secretary and the Chief Labour Commissioner of the State/UT to ensure that data collected from respective Districts is forwarded to the District Officers (Pg. 11-12 of order).
3. States/UTs shall also ensure that data already collected is duly onboarded on the SHe-Box portal created by the Ministry of Women and Child Development.